## **IN THE CLAIMS:**

Please amend the claims to read as indicated herein.

- 1. (Currently amended) A method for composing a computer message, said method comprising the steps of:
- (a) presenting a message composition area for entry of an unformatted message into at least one text field and for entry of data into at least one selection field associated with said text field, and a message format selector for selecting an output format from a plurality of formats; and
- (b) in response to entry of an unformatted message into said message composition area and selection of one of said output formats, converting said unformatted message to form a formatted message from said text field with format tags,

<u>wherein</u> said formatted message <u>structured</u> is <u>formatted</u> according to <u>both of</u> said one of said output formats, and

wherein format tags are assigned to said formatted message and said formatted message is structured for display based on a selection field data from said at least one associated selection field.

- 2. (Original) The method of claim 1, wherein said message formats include SGML and book manager script.
- 3. (Original) The method of claim 2, wherein said message formats further include formatted display.
- 4. (Original) The method of claim 3, wherein computer instructions for steps (a) and (b) are implemented in Java script.

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5. (Original) The method of claim 3, wherein said unformatted message is a first unformatted message, said formatted message is a first formatted message, said message composition area further includes a formatted display area and wherein step (a) further presents a second message composition area; further comprising:

- (c) in response to entry of a second unformatted message into said second message composition area, converting said unformatted message to form a formatted message with format tags of said one of said output formats; and
- (d) presenting said first and second formatted messages as a concatenated complete message for display in said formatted message display area.
  - 6. (Original) The method of claim 5, further comprising:
- (e) editing said first and second formatted messages in said formatted message display area, if needed; and
  - (f) sending a copy of said formatted message to a computer message file.
- 7. (Original) The method of claim 6, wherein said first and second composition areas and said formatted message display area are formed in a template that is presented on a web page, and wherein steps (e) and (f) are performed via said web page.
  - 8-9. (Cancelled)
  - 10. (Currently amended) A computer comprising:
  - a web page for presentation on an Intranet or an Internet; and

a message creator program for the composition of computer messages, said message creator program performing the following steps:

- (a) presenting a message composition area for entry of an unformatted message into at least one text field and for entry of data into at least one selection field associated with said text field, and a message format selector for selecting an output format from a plurality of formats; and
- (b) in response to entry of an unformatted message into said message composition area and selection of one of said output formats, converting said unformatted message to form a formatted message from said text field with format tags,

<u>wherein</u> said formatted message <u>structured</u> according to <u>both of said</u> one of said output formats, <u>and</u>

wherein format tags are assigned to said formatted message and said formatted message is structured for display based on a selection field data from said at least one associated selection field.

- 11. (Original) The computer of claim 10, wherein said message formats include SGML and book manager script.
- 12. (Original) The computer of claim 11 wherein said message formats further include formatted display.
- 13. (Original) The computer of claim 12, wherein computer instructions for steps (a) and (b) are implemented in Java script.
- 14. (Original) The computer of claim 12, wherein said unformatted message is a first unformatted message, said formatted message is a first formatted message and said message composition area includes a formatted message display area, and

wherein step (a) further presents a second message composition area, and wherein said message creator program further comprises:

- (d) in response to entry of a second unformatted textual message in said second message composition area, converting said second unformatted message into said selected one of said formats to form a second formatted message; and
- (e) presenting said first and second formatted messages as a concatenated complete message for display in said formatted message display area.
- 15. (Currently amended) A memory media for a computer, said memory media comprising:

a controller for controlling said computer with a message creator program that performs the following steps:

- (a) presenting a message composition area for entry of an unformatted message into at least one text field and for entry of data into at least one selection field associated with said text field, and a message format selector for selecting an output format from a plurality of formats; and
- (b) in response to entry of said unformatted message into said message composition area and selection of one of said output formats, converting said unformatted message to form a formatted message from said text field with format tags.

<u>wherein</u> said formatted message <u>structured</u> is formatted according to <u>both of said</u> one of said output formats, and

wherein format tags are assigned to said formatted message and said formatted message is structured for display based on a selection field data from said at least one associated selection field.

- 16. (Original) The memory media of claim 15, wherein said message formats include SGML and book manager script.
- 17. (Original) The memory media of claim 16 wherein said message formats further include formatted display.
- 18. (Original) The memory media of claim 16, wherein computer instructions for steps (a) and (b) are implemented in Java script.
- 19. (Original) The memory media of claim 18, wherein said unformatted message is a first unformatted message, said formatted message is a first formatted message, said message composition area includes a formatted message display area and wherein step (a) further presents a second message composition area, and wherein said message creator program further comprises:
- (c) in response to entry of a second unformatted textual message in said second message composition area, converting said second unformatted message into said selected one of said formats to form a second formatted message; and
- (d) presenting said first and second formatted messages as a concatenated complete message for display in said formatted message display area.
- 20. (Currently amended) A method for composing a computer message, said method comprising the steps of:
- (a) presenting a message composition area for entry of an unformatted message into at least one text field and for entry of data into at least one selection field associated with said text field, a formatted message display area and a message format selector for selecting an output format from a plurality of formats;

(b) in response to entry of an unformatted message into said message composition area and selection of one of said output formats, converting said unformatted message to form a formatted message with format tags,

<u>wherein</u> said formatted message <u>structured</u> is formatted according to <del>both of said</del> one of said output formats, and

wherein format tags are assigned to said formatted message and said formatted message is structured for display based on a selection field data from said at least one associated selection field; and

- (c) presenting said formatted message for display in said formatted message display area.
- 21. (Currently amended) A method for composing a computer message, said method comprising the steps of:
  - (a) receiving an unformatted message from a user;
- (b) selecting one output format for said message from a plurality of output formats;
  - (b.2) inputting a selection field data into an associated selection field; and
- (c) converting said unformatted message to a formatted message having an output format selected in step b) and including format tags of said one of said output formats,

wherein said formatted message structured is formatted according to both of one of said output formats, and

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wherein format tags are assigned to said formatted message and said formatted message is structured for display based on said selection field data from said associated selection field.

- 22. (Original) The method as recited in claim 21, further comprising the added step of:
  - (d) displaying said formatted message for user review.
- 23. (Currently amended) A memory media controlling a computer to compose a computer message, said memory media comprising:
- (a) a controller for controlling said computer to receive an unformatted message from a user;
- (b) a selector responsive to a user input to control said computer to select one output format for said message from a plurality of output formats and an input for inputting a selection field data into an associated selection field; and
- (c) a convertor for controlling said computer to convert said unformatted message to a formatted message having an output format selected in step b) and including format tags of said one of said output formats,

<u>wherein</u> said formatted message <u>structured</u> is <u>formatted</u> according to <u>both of</u> one of said output formats, and

wherein format tags are assigned to said formatted message and said formatted message is structured for display based on said selection field data from said associated selection field.

24. (Previously presented) The memory media as recited in claim 23, further

comprising:

- (d) a display control for controlling said computer to display said formatted message for user review.
- 25. (Currently amended) A method for composing a computer message, said method comprising the steps of:
- (a) presenting a first message composition area for entry of an unformatted plain text message and a message format selector for selecting an output format from a plurality of message formats, wherein said message formats further include a first formatted display and wherein step (a) further presents a second message composition area;
- (b) in response to entry of said unformatted plain text message into said first message composition area and a selection of one of said output formats, converting said unformatted plain text message to form a formatted message with format tags of said one of said output formats, wherein said unformatted plain text message is a first unformatted plain text message, said formatted message is a first formatted message, said first message composition area further includes a formatted display area;
- (c) in response to an entry of a second unformatted plain text message into said second message composition area, converting said first unformatted plain text message to form a first formatted message with format tags of said one of said output formats and a second unformatted plain text message to form a second formatted message with format tags of said one of said output formats; and
- (d) presenting said first and second formatted messages as a concatenated complete <u>single</u> message for display in said formatted message display area.
  - 26. (Currently amended) A computer comprising:

a web page for presentation on an Intranet or an Internet;

a message creator program for the composition of computer messages, said message creator program performing the following steps:

- (a) presenting a first message composition area for entry of an unformatted plain text message and a message format selector for selecting an output format from a plurality of message formats wherein said message formats further include a first formatted display and wherein step (a) further presents a second message composition area;
- (b) in response to entry of said unformatted plain text message into said first message composition area and a selection of one of said output formats, converting said unformatted plain text message to form a formatted message with format tags of said one of said output formats, wherein said unformatted plain text message is a first unformatted massage, said formatted message is a first formatted message, said first message composition area further includes a formatted display area;
- (c) in response to an entry of a second unformatted plain text message into said second message composition area, converting said first unformatted plain text message to form a first formatted message with format tags of one of said output formats and a second unformatted plain text message to form a second formatted message with format tags of said one of said output formats; and
- (d) presenting said first and second formatted messages as a concatenated complete <u>single</u> message for display in said formatted message display area.
- 27. (Currently amended) A memory media for a computer, said memory media comprising:

a controller for controlling said computer with a message creator program that performs the following steps:

- (a) presenting a first message composition area for entry of an unformatted plain text message and a message format selector for selecting an output format from a plurality of message formats wherein said message formats further include a first formatted display and wherein step (a) further presents a second message composition area;
- (b) in response to entry of said unformatted plain text message into said first message composition area and a selection of one of said output formats, converting said unformatted plain text message to form a formatted message with format tags of said one of said output formats, wherein said unformatted plain text message is a first unformatted massage, said formatted message is a first formatted message, said first message composition area further includes a formatted display area;
- (c) in response to an entry of a second unformatted plain text message into said second message composition area, converting said first unformatted plain text message to form a first formatted message with format tags of one of said output formats and a second unformatted plain text message to form a second formatted message with format tags of said one of said output formats; and
- (d) presenting said first and second formatted messages as a concatenated complete <u>single</u> message for display in said formatted message display area.
- 28. (Currently amended) A method for composing a computer message, said method comprising the steps of:
- (a) presenting a first message composition area for entry of an unformatted plain text message and a message format selector for selecting an output format from a plurality of message formats wherein said message formats further include a first

formatted display and wherein step (a) further presents a second message composition area;

- (b) in response to entry of said unformatted plain text message into said first message composition area and a selection of one of said output formats, converting said unformatted plain text message to form a formatted message with format tags of said one of said output formats, wherein said unformatted plain text message is a first unformatted plain text message, said formatted message is a first formatted message, said first message composition area further includes a formatted display area;
- (c) converting said first unformatted plain text message to form a first formatted message with format tags of one of said output formats and a second unformatted plain text message to form a second formatted message with format tags of said one of said output formats; and
- (d) presenting said first and second formatted messages as a concatenated complete <u>single</u> message for display in said formatted display area.
- 29. (Currently amended) A method for composing a computer message, said method comprising the steps of:
  - (a) receiving an unformatted plain text message from a user;
- (b) presenting a first message composition area for entry of an unformatted plain text message and a message format selector for selecting an output format from a plurality of message formats wherein said message formats further include a first formatted display and wherein step (b) further presents a second message composition area;
- (c) converting said unformatted plain text message to form a formatted message with format tags of said one of said output formats, wherein said unformatted plain text

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message is a first unformatted massage, said formatted message is a first formatted message, said first message composition area further includes a formatted display area;

- (d) in response to an entry of a second unformatted plain text message into said second message composition area, converting said first unformatted plain text message to form a first formatted message with format tags of one of said output formats and a second unformatted plain text message to form a second formatted message with format tags of said one of said output formats; and
- (e) presenting said first and second formatted messages as a concatenated complete <u>single</u> message for display in said formatted message display area.